## Event Planning & Risk Management Form

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| **Church/Company:** | | **Activity:** | | |
| **Activity Date/Time:** | | **Location:** | | |
| **RISKS** | **PREVENTION** | | **EMERGENCY PLANS** | |
| (consider physical, emotional, mental & spiritual) | Actions you will take to eliminate or minimise risk? | | What will you do if it happens? | |
| **PEOPLE RISKS** | | | | |
|  |  | |  | |
| **EQUIPMENT RISKS** | | | | |
|  |  | |  | |
| **ENVIRONMENT RISKS** | | | | |
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| **RAMS Form Completed By:** | **Position in Church/Company:** | | | **Date:** |
| **RAMS Form Signed Off By:** | **Position in Church/Company:** | | | **Date:** |