## Event Planning & Risk Management Form

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| **Church/Company:** | **Activity:** |
| **Activity Date/Time:** | **Location:** |
| **RISKS** | **PREVENTION** | **EMERGENCY PLANS** |
| (consider physical, emotional, mental & spiritual) | Actions you will take to eliminate or minimise risk? | What will you do if it happens? |
| **PEOPLE RISKS** |
|  |  |  |
| **EQUIPMENT RISKS** |
|  |  |  |
| **ENVIRONMENT RISKS** |
|  |  |  |
| **RAMS Form Completed By:** | **Position in Church/Company:** | **Date:** |
| **RAMS Form Signed Off By:** | **Position in Church/Company:** | **Date:** |